



OKLAHOMA STATE UNIVERSITY  
CEAT Continuing Education

Registration

Course Name: \_\_\_\_\_

Course Date: \_\_\_\_\_ Course Location: \_\_\_\_\_

Primary Contact's Name: \_\_\_\_\_

Participant's Name: \_\_\_\_\_

**Please complete one copy for each participant.**

Participant's Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

City: State: Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Total Registration Amount:** \_\_\_\_\_

Method of Payment:

- Check Payable to OSU CEAT Continuing Education
- MC/Visa #: \_\_\_\_\_ Exp. Date (mm/yy): \_\_\_\_\_
- Invoice Company  
FEI# \_\_\_\_\_ PO# \_\_\_\_\_

I found about OSU Training by:

- Brochure       Newsletter       Previous Participant
- Internet       Email

- \* **Registration Fees:** Include all class and lab sessions, instructional materials, morning and afternoon refreshments.
- \* **Refunds:** Registrations may be cancelled without penalty up to **seven working days prior** to the start of the program. A 10% service charge will be applied to the registrants who fail to attend or cancel without proper notification.  
**Substitutions** may be made at anytime prior to the course starting date.
- \* **Cancellation Policy:** In the event a program is cancelled, OSU will not be responsible for any cancellation charges assessed by airlines, hotels, travel agencies, rental car companies, etc., therefore all reservations should be made on a refundable basis.

Mail to: OKLAHOMA STATE UNIVERSITY  
CEAT CONTINUING EDUCATION  
512 ENGINEERING NORTH  
STILLWATER, OK 74078

Fax to: (405) 744-5369